

**Alabama Association of College and Research Libraries
Executive Board Meeting Minutes
June 3, 2003**

DATE, TIME, AND PLACE OF MEETING: June 3, 2003, 10:00 a.m., Mervyn H. Sterne Library, University of Alabama at Birmingham

PRESENT: Patty Pilkerton (President); Deborah Grimes (Vice President/President-Elect); Kim Weatherford (Secretary); Kate Ragsdale (Treasurer); Della Darby (Newsletter Editor)

ABSENT: Marcia Boosinger (Past President); Kathy Barone (Member-at-Large/ACRL Chapter Liaison); Eric Kidwell (Legislative Liaison); Bob Schrimsher (Webmaster)

CALL TO ORDER

Patty called the meeting to order at 10:05 a.m. She welcomed the new officers, Deborah Grimes and Kate Ragsdale.

MINUTES

Kim distributed the April 2, 2003 minutes from the Annual Dinner and Business Meeting. The minutes had been previously distributed via e-mail and were approved as written by the membership attending the Annual Business Meeting.

TREASURER'S REPORT

Kate distributed the April 30, 2003 Treasurer's Report. Balance as of that date was \$6,568.39. Kate has a deposit of \$18 (dues) to make, and will reimburse Suzanne Peterson \$497 for her trip to Washington, D.C. as the AACRL representative on Legislative Day.

Kate and Patty will sign signature cards at Colonial Bank so they can write checks from the AACRL account.

Kate will ask Tim Dodge about past Treasurer's reports and the location of AACRL archives at Auburn University.

The question was raised about an expenditures reimbursement request form. The Association does not have one. Send receipts to the Treasurer for reimbursement.

ALLA CONFERENCE PLANS

Review of 2003 "Best Practices" Program Sessions

Della and Kim reported that the four sessions were well-attended. There were approximately 20 attendees at two sessions and 40 at the other two.

Planning for 2004 Conference Programs

Debbie suggested a "mini-sessions" format for our 2004 program. These would be 10-minute sessions held concurrently in the same room during one hour. There would be a timekeeper and attendees would rotate among the sessions. Presenters would be required to have handouts and business cards available. Debbie will put together a synopsis of this format for Della to include in the call for participants in the August newsletter. The Board decided to have 3 hour-long sessions as in the past, and one "mini-session" at the 2004 convention. The College, University, and Special Libraries Division of the Alabama Library Association will be asked to co-sponsor these sessions.

ANNUAL BUSINESS MEETING

The 2004 meeting/dinner will be held in conjunction with the Alabama Library Association (ALLA) Annual Convention in Montgomery. The ALLA convention is scheduled for April 20-23, 2004. Traditionally, the AACRL meeting has been Wednesday night. Debbie will plan this year's meeting and will try to find the best time so as not to conflict with the ALLA President's Reception or other big events. We expect 40-60 attendees. Della commented that the RSA Plaza Terrace was a nice place for the meeting. The AACRL annual meeting was held here the last time the convention was in Montgomery. Patty also suggested Troy State University at Montgomery as a possibility. She said they have a nice, new facility for meetings, and it is located 2 blocks from

the Montgomery Convention Center. Debbie will ask for an announcement of the meeting in the ALLA convention program, space permitting. The current ACRL president is a possibility for a speaker at the meeting.

AACRL WORKSHOP

This is the year for the bi-annual AACRL workshop. The workshop should be an all-day event and should be held between October and January. Della offered Samford University as a host site. Debbie suggested the PATRIOT Act and intellectual freedom as a possible workshop topic. She suggested Judith Krug (ALA Intellectual Freedom Office) as a possible speaker. Kim remembered that Eric had suggested Emily Sheketoff (ALA Washington Office Executive Director) as a possible speaker on this topic last year. Panelists from last year's PATRIOT Act teleconference (hosted by the University of Alabama) were also mentioned as possible speakers. Della suggested Janice Franklin as a panelist. Eric may be able to offer other suggestions. Panelists should include academic, public, and high school librarians and an attorney. Debbie will contact ALA as to availability of Emily Sheketoff or Judith Krug.

Debbie suggested the title, "Red, White, and You," with subtitle to be determined.

MEMBERSHIP INITIATIVES

Membership Brochure

The Web form needs to be updated with Kate's name and address. Labels with her information can be put over the remaining brochures that have Mary Alice Field's name and address.

Liaisons

Della will republish the list of AACRL liaisons in the August newsletter. Marcia and Kathy distributed membership brochures to liaisons last year.

Other

Kate is responsible for maintaining the membership database, which is the source of the newsletter labels.

Inactive members should be purged from the database after two years.

LEGISLATIVE DAY

Suzanne Peterson from Samford University represented AACRL at Legislative Day in Washington, D.C. She will write a synopsis for the August newsletter.

NEWSLETTER

July 31st is the deadline for the next issue of the newsletter.

Articles for the August issue will include:

- President's Column – Patty Pilkerton
- Call for Nominations – Marcia Boosinger
- Legislative Day summary – Suzanne Peterson
- ACRL Chapter Council summary – Tim Dodge? (Is he or anyone else going to ALA?)
- Call for proposals for ALLA Convention "Best Practices" sessions – Della Darby
- Financial Report – Kate Ragsdale
- AACRL Liaisons list – Della Darby
- New Members list – Della Darby

WEB SITE

The Board suggested that the following items be added to the Web Site:

- 1) Past Presidents list
- 2) AACRL Handbook
- 3) AACRL Bylaws

The calendar needs to be updated to reflect the upcoming ALLA convention, April 20-23, 2004 in Montgomery.

OTHER BUSINESS

Della inquired if ACRL has been notified of our new officers. Patty will check.

Patty would like to find out if the AACRL Legislative Liaison is supposed to be a member on the ALLA Legislative Day Committee. Or, is there another umbrella group AACRL could be involved with on Legislative Day such as the Network of Alabama Academic Libraries?

Patty will price AACRL stickers and ribbons to distribute to members to wear at the ALLA convention. These could be distributed at the annual meeting or be available at an AACRL table.

FUTURE MEETING DATE

The date for the next Executive Board meeting will be determined, contingent on the workshop date. It will be in September or October.

ADJOURNMENT

There being no further business, Patty adjourned the meeting at 11:55 a.m.

Respectfully submitted,

Kim Weatherford, AACRL Secretary