

**Alabama Association of College and Research Libraries
Executive Board Meeting Minutes
October 24, 2005**

DATE, TIME, AND PLACE OF MEETING: October 24, 2005, 1:00 p.m., University Library, Samford University, Birmingham, Alabama

PRESENT: Jennifer Long (President); Bob Schrimsher (Vice President/President-Elect); Bethany Skaggs (Treasurer); Beth Ashmore (Webmaster); Rosemary Arneson (Member-at-Large, ACRL Chapter Liaison); Jill Grogg (Newsletter Editor); Carla Waddell (Secretary)

ABSENT: Debbie Grimes (Past President); Eric Kidwell (Legislative Liaison)

CALL TO ORDER

Jennifer Long called the meeting to order at 1:00 p.m.

MINUTES

Carla Waddell presented the minutes from the 06-01-05 Executive Board meeting. The minutes were approved by all.

OFFICER REPORTS

President's Report

Jennifer Long attended the 2005 Annual Conference of the American Library Association. She was able to attend the ACRL Chapters Council meeting and is including a copy of the ACRL Chapters Council Orientation Manual-DRAFT for the notebook. Jennifer also received the official 2005-2006 ACRL Chapter Allocation for AACRL. Our chapter will receive \$154.00 that will be allocated toward future newsletters. A reimbursement form may be obtained from the Treasurer, Bethany Skaggs. Jennifer will attend the 2006 Midwinter Meeting. A profit was made from the AACRL fall workshop, "Millennials in the Library: Today's Student Library Worker." There were 50 attendees, and the PowerPoint presentations will be posted on the AACRL website.

President-Elect's Report

Bob Schrimsher gave an update on the upcoming Spring AACRL workshop about scholarly communication. The workshop is set for February 13, 2006. The speaker is Ray English, Director of Libraries at Oberlin College. The workshop will be held at Samford University in Divinity North, room 101. More details regarding the content will be published in the next AACRL newsletter. Lunch will be provided by Jason's Deli along with breaks and drinks from Sodexo. Bob is planning on appointing a lunch committee. The cost for the workshop is \$30.00 for everyone. Bob will see if CUS is willing to co-sponsor the workshop. Next, Bob gave an update on the April 2006 Annual Meeting. The speaker will be Frances Maloy, Division Leader, Access Services at Emory University. Part of the speaker's fees will fall under the ACRL allocation for speakers. The dinner details will be finalized after February 2006. Jennifer Long noted that the ACRL reimbursement form is on their website.

Best Practices Report

Beth Ashmore shared a handout of the submitted proposals. At this time, there are 3 proposals with the possibility of 1 more. Depending upon future submissions, there might be 2 full length programs and 2 topic-related mini sessions. Discussion regarding the process of submitting the programs through Alabama Library Association followed. Beth will receive notification regarding our selected times and dates.

Newsletter Editor's Report

Jill Grogg announced a deadline of November 11, 2005 for the next issue. The tentative Table of Contents with assignments is as follows:

- From the President column – Jennifer Long
- AACRL Liaison List – Rosemary Arneson
- News from the Membership – Jill Grogg

- AACRL Spring 2006 workshop – Bob Schrimsher
- Treasurer’s Report – Bethany Skaggs
- Legislative Report – Eric Kidwell
- UA SLIS Distance Ed program – Sue Medina
- Call for Nominations for AACRL Offices – Debbie Grimes
- AACRL Advancement Award Nominations – Debbie Grimes
- Annual Meeting – Bob Schrimsher
- Welcome New Members – Bethany Skaggs
- Professional Development Opportunities in Alabama – Beth Ashmore
- Renew Your Membership – Jill Grogg
- Join AACRL Listserv – Craig Beard/Jill Grogg

Jill also reports receiving news from the membership for inclusion.

Member-at-Large/ACRL Chapter Liaison’s Report

Rosemary Arneson is currently updating the liaison list. She is also pushing membership via the liaisons. Jennifer Long asked if there were any thoughts on how to encourage membership growth. Bethany Skaggs said the following has worked:

- Sending a renewal reminder
- Targeting involved people
- Using the newsletter expired list

Jennifer mentioned sending the newsletter to recently expired members as a reminder to renew. Beth Ashmore noted that Della Darby, previous Newsletter Editor, highlighted the expiration date on the label. Rosemary Arneson agreed that we should continue to send the newsletter to expired members. Jennifer suggested that we set a stopping point. Per Jennifer, Jill should do what is best and we should all continue to push the membership and attract more students. Bethany suggested speaking to a student chapter meeting of the American Library Association. Annabel Stephens at the School of Library Information Studies at the University of Alabama is the contact person.

Treasurer’s Report

As of 13 October 2005, the AACRL bank account balance was \$6,270.72. The Millenials workshop took in \$925.00 and the lunches totaled approximately \$400.00, so there was a profit of approximately \$525.00. As for as workshops, Bethany requested that a later deadline be set for registrations. The past workshop’s early deadline created some difficulties with receiving registrations, which also caused problems with lunch orders.

Secretary’s Report

No report.

Webmaster’s Report

Beth Ashmore reports that she has been using a page counter from STATCOUNTER.com. Interesting note, the hits increase after an e-mail announcement is sent to various lists. The History section, along with other items, is still in process. Bethany Skaggs wondered if the About page receives a higher number of hits since it’s the first result in a Google.com search for “AACRL.” According to Beth, the links sent with e-mails produce the higher homepage hits.

Past President’s Report

Jennifer Long stated that the nominations for offices are not due until April, 2006.

Legislative Liaison’s Report

According to Jennifer Long, Eric Kidwell will let us know if there is anything that we should be aware of.

NEW/OLD BUSINESS

Chapter Allocations/Reimbursement

Jennifer Long will submit our reimbursement forms.

Professional Development Grant

Rosemary Arneson noted that there have been various definitions as to exactly what type of grant this should be. She stated that the funding needs to be finalized before pursuing any further. Jennifer Long mentioned that the creation of such grant will be time consuming. Beth Ashmore shared that a grant would only assist one person but that our workshops assist everyone who attends; and that we should continue to focus on quality workshops in the future. Jennifer suggested a scholarship, available to anyone in the state, for one of our workshops. The scholarship could aid with travel and registration fees. Beth then suggested that we work on the details during an off year. Bob Schrimsher added that the Medical Library Association has an essay or paper contest for an award to attend their meetings. Jennifer said that we should consider offering a scholarship for registration for our Annual meeting and, at this time, the subject is tabled.

Other Business

The next meeting will be held January 2006.

ADJOURNMENT

The meeting was adjourned at 2:15 p.m.

Respectfully submitted, Carla Waddell, AACRL Secretary